

SABBATICAL LEAVE AGREEMENT

Judson College

I _____ am hereby making application to take sabbatical leave during the months of May and June (short Term) in the year _____ for the purpose of enhancing my teaching through scholarly activity.

It is my understanding that the following stipulations shall be met:

1. I shall be released from all teaching responsibilities on the Judson College campus during this period.
2. My contract salary shall continue on schedule during the sabbatical leave.
3. I shall file a brief proposal of activities for approval with the Vice President and Dean of the Faculty. The proposal shall include a statement of how the scholarly activity will improve my academic preparation or the professional expectations at Judson College. In some instances the College may assign special tasks during this period in lieu of the above. These tasks shall become a written part of this agreement.
4. I agree to return to Judson College for the following contract year unless otherwise specified in advance. Should I elect not to return, I shall repay Judson College a sum equal to salary amount (1/5 of contract salary) normally received during my absence.
5. Additional stipulations or alternatives:

NOTE: A copy of the proposal is to be attached to this agreement.

Faculty Member

Date

Vice President and Academic Dean

Date

President

Date