

Request for Access to the Eiland Outdoor Laboratory

Faculty or staff member requesting to serve as trip supervisor:

**Note: Faculty or staff members must be approved to supervise students on the property.*

Date and time of proposed visit:

Purpose of proposed visit:

What areas of the laboratory would you like to utilize? (Please check all that apply.)

Rock bar (fishing) Cabin
 Rock bar (camping) Trails
 Rock bar (general use) Other: _____

Has at least one of the staff members visiting the property completed the Eiland Outdoor Laboratory Orientation process?

Yes No

Will students be part of the group requesting to visit the property?

Yes No

Please list names of all individuals who would like to visit the property on the proposed trip. (Attach additional pages if necessary.)

I understand that I will be held personally responsible for the behavior of all individuals accompanying me on this visit to the Eiland Outdoor Laboratory. I understand that students are not allowed on the property without the supervision of an approved Judson employee, who must accompany students at all times. I also understand that there will be occasions upon which the College may place restrictions on access to the cabin, rock bar, or other areas to ensure the safety of students visiting the property. I understand that failure to abide by the guidelines for the property or failure to return the key on the next business day may result in a loss of visitation privileges or other action on the part of the College.

Signature of proposed trip supervisor

Date

Signature of Senior Vice President and Dean of Students or designee approving trip

Date

Approved personnel may obtain a gate key from the Residence Hall Director (RD) on Duty. The name and phone number of the RD on duty can be found at www.judson.edu/on-duty-calendar/.